



TOURISM WORKSHEET 1 – WORK PLACE HEALTH AND SAFETY

INTRODUCTION

Each year in Australia over 300,000 workers are injured, including many deaths. Claims for workers compensation total 10 billion dollars annually in Australia. For these reasons it is vitally important for employers and employees to follow workplace health and safety regulations at their place of employment. In addition a duty of care is owed by everyone in the workplace to ensure the safety of all workers and patrons.

AIMS

The criteria to be assessed are: **Knowledge and Application; Communication Skills.**

The unit to be addressed is:

THHCOR03A – Follow Health, Safety and Security Procedures

Elements relating to this unit of competency are:

- Follow workplace procedures on health, safety and security
- Deal with emergency situations
- Maintain safe personal presentation standards
- Provide feedback on health, safety and security

EQUIPMENT

- Sunscreen and Hat
- Water Bottle
- Clipboard folder and worksheets
- Accident/incident report
- Notepad, pen and pencil
- Video camera or digital camera (optional)

ACTIVITY 1 - *Presentation*

You will be addressed by the Workplace Health and Safety Officer at Currumbin Wildlife Sanctuary. Please take notes and answer the questions that follow.

1. a) What is the Workplace Health and Safety Act?

b) Why is it so important that we have one?

2. What are the Duties of Care for employers?

3. What are the Duties of Care for employees?

4. What are the specific Duties of Care by park employees to patrons travelling on the miniature train?

5. Investigate and identify one of the shows conducted at the park and describe the Workplace Health and Safety requirements specific to that show.



ACTIVITY 2 – Case Study

A group of school students have had a very enjoyable day at Currumbin Wildlife Sanctuary. After lunch they decide they would like to have a ride on the miniature train. During the ride two students are behaving in an inappropriate manner by dangling their arms and legs outside the train. As a consequence one of the students hits a tree and is thrown from the train, breaking his wrist.

(i) Analyse the scenario and answer the following questions:

a) What hazard(s) led to the emergency arising?

b) What immediate action should be taken once the emergency has occurred?

c) Who is liable for the damages resulting from the incident?

d) What records should you maintain?

e) To whom should the incident be reported?

ACTIVITY 4 - Interview

Choose an occupation within Currumbin Wildlife Sanctuary and carry out a risk assessment for that particular job. To do this you will need to interview the relevant staff member. Your assessment should include such things as potential hazards that the person may encounter in their daily work environment, possible long term effects of the job and suggestions for improvements. Points you should consider include:

- What are the daily duties?
- Potential hazards
- Machinery/equipment being used

Write a report detailing the findings resulting from your interview.

